

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

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## REGULAR MEETING

### MEMBERS PRESENT

Gregory Kocjancic, Vice President  
Jon Hall  
Renee Howell  
Mary Wisnyai

### MEMBERS ABSENT

Dave Tredente, President

Also present were Superintendent Tom Diring and Treasurer Michele Tullai

### CITIZENS PRESENT

Donna Pasky, Joann Smith, Jerry Mlack, Danyel Ryan, Pat Colucci

### PLEDGE OF ALLEGIANCE

#### 80.16 APPROVAL OF MINUTES

**Mr. Hall moved and seconded by Mrs. Wisnyai that the minutes from the May 17, 2016 Board meeting be approved.**

ROLL CALL: Ayes: Mr. Hall, Mrs. Wisnyai, Mrs. Howell, Mr. Kocjancic  
Motion carried

### EXECUTIVE SESSION

#### 81.16 **Mrs. Howell moved and seconded by Mrs. Wisnyai that the Board enter executive session for the purpose of discipline of a public employee or official at 6:32 P.M.**

ROLL CALL: Ayes: Mrs. Howell, Mrs. Wisnyai, Mr. Hall, Mr. Kocjancic  
Motion carried

Executive session ended at 6:55 P.M.  
Open session reconvened at 6:58 P.M.

### PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

**TREASURER’S RECOMMENDATIONS**

**82.16** It is the recommendation of the treasurer that the Board approve the following items:

**Mrs. Wisnyai moved and seconded by Mr. Kocjancic to approve the following**

**BILLS PAID IN MAY**

The list of bills paid in May as sent to the Board on June 17, 2016

**FINANCIAL REPORTS**

The financial reports, as sent to the Board on June 17, 2016

**FINAL APPROPRIATIONS**

Approve Final appropriations for FY16 as presented by the Treasurer in Exhibit T-1final

**APPROVAL FOR UNANTICIPATED TRANSFERS AND ADJUSTMENT OF APPROPRIATIONS**

Amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 3016

**ADVANCES**

Approve the following advances for FY2016:  
\$2,500 to 019-5210-9012 (Career Tech Grant) from Fund 001-7410-921  
\$97,000 to 572-5210-9016 (Title 1 Grant) from Fund 001-7410-921  
\$11,000 to 590-5210-9016 (Title 11A Grant) from Fund 001-7410-921  
\$2,100 to 599-5210-9016 (Healthier Living Grant) from Fund 001-7410-921

**PERMANENT APPROPRIATIONS FOR FY 17**

Approve Permanent appropriations for FY 17 as presented by the Treasurer in Exhibit T-2

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Mr. Hall, Mrs. Howell  
Motion carried

**83.16 POSITION POSTING**

**Mr. Hall moved and seconded by Mrs. Wisnyai to direct the Superintendent to post for the position of assistant principal at Edgewood High School**

ROLL CALL: Nays: Mr. Hall, Mrs. Wisnyai, Mrs. Howell, Mr. Kocjancic  
Motion failed

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

## SUPERINTENDENT’S REPORT

The following policies had a first reading:

### Revisions

- 1130 Administration - Conflict of Interest
- 3113 Professional Staff - Conflict of Interest
- 4113 Classified Staff – Conflict of Interest
- 4162 Classified Staff – Drug & Alcohol Testing of CDL License Holders
- 5112 Students – Entrance Requirements
- 5200 Students - Attendance
- 5223 Students – Absences for Religious Instruction
- 5320 Students – Immunization
- 6110 Finances – Federal Grant Funds
- 6550 Finances – Travel Payment & Reimbursement
- 7300 Property – Disposition of Real Property/Personal Property
- 7310 Property – Disposition of Surplus Property
- 7450 Property – Property Inventory
- 8500 Operations – Food Services
- 9270 Relations – Equivalent Education Outside the Schools (Home Schools)

### New

- 2460.03 Program – Independent Educational Evaluations
- 6111 Finances – Internal Controls
- 6112 Finances – Cash Management of Grants
- 6114 Finances – Cost Principles – Spending Federal Funds
- 6116 Finances – Time and Effort Reporting
- 6325 Finances – Procurement – Federal Grants / Funds

## SUPERINTENDENT’S RECOMMENDATION

**84.16** It is the recommendation of the Superintendent that the Board approve the following:

**Mrs. Howell moved and seconded by Mr. Wisnyai to approve the following item:**

### Administrative Pay Scale

Approve the Administrative salary schedule for FY2017 as in **Exhibit A**.

Discussion ensued

**Mr. Hall moved and seconded by Mrs. Howell to table the item:**

ROLL CALL: Ayes: Mr. Hall, Mrs. Howell, Mr. Kocjancic  
Nays: Mrs. Wisnyai

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

Motion carried

**85.16** It is the recommendation of the Superintendent that the Board approve the following:

**Mrs. Wisnyai moved and seconded by Mrs. Howell to approve the following items:**

Adult Basic & Literacy Program/ABLE Agreement

Approve a contract with the Adult Basic Literacy Program to provide services to identified Limited English Proficient (LEP) student(s) for the 2016-17 school year, as found in **Exhibit B**.

Boiler Contract

Approve the bid for boiler installation at Edgewood High School as presented in **Exhibit C**.

Bus Bids

Accept the bid from Myers Equipment Company (Thomas/Freightliner) as presented in **Exhibit D** for the purchase of one bus at a cost of \$82,172 for FY 2017.

Copier Contract

Approve a contract with MT Business-RICOH to enter a 4-year contract with MT Business to provide copiers for the period of 8/1/2016 through 7/31/2020 for a fee of \$2,197/month (plus copies, if applicable). **Exhibit E**.

Blackboard - SchoolWorld / SchoolSites

Approve a contract with Blackboard SchoolWorld Services for the period of July 1, 2016 to June 30, 2017 to provide technology services at a cost of \$5,784.82, **Exhibit F**.

Chromebook Program Resolution

Approve the plan and associated fees for Chromebook users and parents/guardians in the Chromebook Program resolution as described in **Exhibit G**.

Liberty Mutual Insurance Company

Approve entering into a contract with Liberty Mutual Insurance Company for district property, liability and transportation insurance coverage for the period of July 1, 2016 through June 30, 2017.

School Lunch Price for 2016-17 School Year

Approve the increases in breakfast, lunch and adult meals as listed:

Braden \$2.90 (.15 increase)

Edgewood \$2.90 (.15 increase)

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

Kingsville and Ridgeview \$2.75 (.25 increase)  
Breakfast \$1.60 (.10 increase)  
Adult Lunch \$3.40 (.15 increase)

Student Activity Fees

Approve the 2016-17 Student Activity Fees (same as last year) as in **Exhibit I**.

YMCA Childcare Program

Approve a one-year agreement for the 2016-17 school year with the YMCA to provide childcare services at Kingsville and Ridgeview Elementary Schools at parent cost.

Accept Gifts

Shelly Hillyer \$5,000.00  
The “Jackie Hillyer Scholarship”

Braden PTO \$4,000.00  
Cash to be used toward a new sign at Braden/BOE

Leslie Desin – Instrumental Music Dept. \$210.00  
Bundy Eb Clarinet - \$100.00  
Vito Bb Clarinet - \$100.00  
Clarinet Care Kit - \$10.00

Ridgeview PTO \$100.00  
Wallace H. Braden Scholarship

Gallo’s Auto Sales, LLC \$100.00  
Donation toward student programs

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Howell, Mr. Hall, Mr. Kocjancic  
Motion carried

**86.16** It is the recommendation of the Superintendent that the Board approve the following:

**Mr. Hall moved and seconded by Mrs. Wisnyai to approve the following item:**

Principal – Ridgeview Elementary School  
Danyel Ryan, effective August 1, 2016 to July 31, 2018, 2 year contract, step 0 experience, \$67,729.58.

ROLL CALL: Ayes: Mr. Hall, Mrs. Wisnyai, Mrs. Howell, Mr. Kocjancic  
Motion carried

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

Change in Assignment – Certified Staff – For Public Acknowledgement only

Annette Pfeifer, from Guidance Counselor at Braden Middle School to Guidance Counselor at Edgewood High School, effective 2016-17 school year.

**87.16** It is the recommendation of the Superintendent that the Board approve the following:

**Mr. Hall moved and seconded by Mrs. Wisnyai to approve the following items:**

Guidance Counselor – Braden Middle School

Ashley Gritzer, effective 2016-17 school year, Masters, step 1, 1 yr. limited contract, \$40,585.

Ashley Gritzer, appointment for 12 additional days for 2016-17; \$2,632.54.

Extended School Year Tutors / \$22.81 / hr, July 7 – Aug 11, 2016

Elaine Applebee  
Amber Burns  
Tracy DeLuca  
Jessica Veon

Summer School Tutors / \$21.74 / hr.

Beverly Adams  
Margaret Andes  
Abigail Frazier-Meshenberg  
Tina Furmage (6/20/16-6/30/16)  
Sandra Kerutis (7/5/16-7/12/16)

2016-17 Tutors / \$23.10 per hour

Special Education Tutors

Katie Carter	Braden MS	7.50 hrs/day
Lauren Waite	Kingsville EI	7.50 hrs/day
Sandy Kerutis	Ridgeview EI	7.50 hrs/day
Annette Millard	Ridgeview EI	7.50 hrs/day

2016-17 Academic Tutors

Mitch Bidwell	Edgewood HS	2.25 hrs/day
Amanda Payne	Kingsville EI	4.00 hrs/day
Wayne Johnson	Ridgeview EI	4.00 hrs/day

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

2016-17 Title I Tutors

Deborah Deak	Kingsville EI	4.00 hrs/day
Edith Makynen	Kingsville EI	4.00 hrs/day
Jeanette Pesapanen	Kingsville EI	4.00 hrs/day
Beverly Adams	Ridgeview EI	4.00 hrs/day
Cynthia Altier	Ridgeview EI	4.00 hrs/day
Tina Furnage	Ridgeview EI	4.00 hrs/day

2016-17 In-School Detention- 170 Days

Dennis Mitchell	Braden MS	3.25 hrs/day
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Parental/Personal Medical/Family Medical Leave

Cassandra Burnett, effective 2016-17 school year. FMLA not to exceed 12 weeks, effective 8/22/16, parental leave thereafter.

Resignations

Mark Potts, Edgewood Principal for 2016-17  
Elizabeth Jeppeson, Junior Class Advisor and Prom Advisor for 2016-17  
Julie Phares, Junior Class Advisor and Prom Advisor for 2016-17  
Rebecca Keefe, Summer Maintenance “Mower”, for summer 2016

ROLL CALL: Ayes: Mr. Hall, Mrs. Wisnyai, Mrs. Howell, Mr. Kocjancic  
Motion carried

**88.16** It is the recommendation of the Superintendent that the Board approve the following:

**Mrs. Wisnyai moved and seconded by Mr. Kocjancic to approve the following item:**

Athletic Manager – Edgewood High School

Steven Hill, Edgewood High School, eff. Aug. 1, 2016, 1 yr exp, \$4,289.48

ROLL CALL: Ayes: Mrs. Wisnyai  
Nays: Mr. Kocjancic, Mr. Hall  
Abstain: Mrs. Howell  
Motion failed

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

89.16 It is the recommendation of the Superintendent that the Board approve the following:

Mr. Hall moved and seconded by Mr. Kocjancic to approve the following item:

Athletic Manager – Braden Middle School

Dennis Mitchell, Braden Middle School, eff. Aug. 1, 2016, 4 yrs exp, \$2,639.68

ROLL CALL: Ayes: Mr. Hall, Mr. Kocjancic, Mrs. Wisnyai, Mr. Hall  
Abstain: Mrs. Howell  
Motion carried

90.16 It is the recommendation of the Superintendent that the Board approve the following:

Mr. Hall moved and seconded by Mrs. Howell to approve the following items:

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Yrs.Exp.</u>	<u>Salary</u>
Christina Fischer	Senior Class Co-Advisor	2016-17	n/a	\$412.45

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Nanette Adams	Asst. B/G CC (7-8)	2016-17	0	8/1/2016	\$1,319.84
Gregory Stolfer	Head Wrestling	2016-17	5	11/11/16	\$5,609.32

SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /  
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);



RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
John Bowler	Head Boys Basketball	2016-17	7+	11/4/16	\$5,939.28
Robert Laird	Head Swimming	2016-17	2	11/4/16	\$2,639.68
Scott Keller	Head Girls Golf	2016-17	0	8/1/16	\$2,639.68
Robert Schmude	Asst. Soccer Coach	2016-17	0	8/1/16	\$1,319.84

**SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED /  
LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Paul Stofan	Head Girls Basketball	2016-17	7+	10/28/16	\$5,939.28

Summer Maintenance Worker Susan Farmer - Mower

Summer Staff – Student Worker (Technology) Zac Wilpula, effective June 6 through August 18, 2016

2016-17 Substitute Secretary

Tina Acierno	Janet Falke	Michelle Mitcham
Christine Batanian	Melissa Fenton	Trisha Nagy
Sheila Breedlove	Melissa Harper	Hazel Phillips
Karl Brunell	Pamela Lemmo	Meghan Stevenson
Emma Jean Conrad	Lillie Manning	Kelly Varkett
Barbara English	Sue Maurer	

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

## 2016-17 Substitute Central Call-In

Janet Falke  
Melissa Harper  
Meghan Stevenson  
Kelly Varkett

## 2016-17 Substitute SMEA/Library Aide/Crossing Guard/Bus Aide

Christine Batanian	Jeanette McCracken
Kathleen Hamalainen (library aide)	Michelle Mitcham (library aide)
Melissa Harper	Trisha Nagy
Tammy LaPlante	Meghan Stevenson (no SMEA)
Cyndi Loveridge (bus aide)	Pamela Lemmo (SMEA only)
Lillie Manning	

## 2016-17 Substitute Cafeteria

Christine Batanian	Tammy LaPlante	Krystal Peterson
Emma Jean Conrad	Pamela Lemmo	Beverly Pierce
Barbara English	Helen Mackey	Meghan Stevenson
Janet Falke	Lillie Manning	
Lola Hamilton	Jeanette McCracken	
Melissa Harper	Michelle Mitcham	

## 2016-17 Substitute Bus Drivers

Desire' Corron	Tammy LaPlante
Leslie Desin	Tracey McNeil
Jeff Farver	Michael Pierce
Elbert Hanna II	Michael Shaffer
Nancy Kray	Karla Vencill

## 2016-17 Substitute Courier

Leslie Desin  
Gary Diemer  
Janet Falke  
Melissa Harper  
Joseph May  
Meghan Stevenson

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

2016-17 Substitute Custodian

Martin Brennan	Joseph May
Cathe Dickey	Jeanette McCracken
Susan Farmer	Rita Nicka
Becky Gaines	Kelly Varkett
Lola Hamilton	William Webb
Jim Locke	Tari Simon

2016-17 Substitute Bus Mechanic Michael Pierce

ROLL CALL: Ayes: Mr. Hall, Mrs. Howell, Mr. Kocjancic, Mrs. Wisnyai  
Motion carried

**Visitor Participation Relative to New Items**

**91.16 ADJOURNMENT**

**Mrs. Wisnyai moved and seconded by Mrs. Howell to adjourn this regular meeting at 7:50 P.M.**

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Howell, Mr. Hall, Mr. Kocjancic  
Motion carried

Attest: \_\_\_\_\_

DAVID TREDENTE PRESIDENT	MICHELE TULLAI TREASURER
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# RECORD OF PROCEEDINGS

## Minutes of Buckeye Local Board of Education – Regular Meeting Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

### Exhibit A

**BUCKEYE LOCAL SCHOOLS  
SCHEDULE: 252 - ADMIN. SALARY SCHEDULE SCHOOL YEAR 2016/2017  
FY2017**

2016/2017 ELEM PRIN.	2016/2017 JR. HIGH ASST. PRIN	2016/2017 JR. HIGH PRINCIPAL	2016/2017 HS ASST. PRIN.	2016/2017 HS PRINCIPAL	2016/2017 ATHL. ADMIN	2016/2017 BUS MGR	
STEP	1	2	3	4	5	6	7
205 DAYS	205 DAYS	210 DAYS	210 DAYS	215 DAYS	205 DAYS	229 DAYS	
0	68,576.20	67,204.67	70,976.64	68,576.20	73,377.11	67,204.67	73,925.15
1	70,633.73	68,576.20	73,034.20	70,633.73	75,433.45	68,576.20	75,982.43
2	72,691.27	70,633.73	75,090.56	72,691.27	77,491.01	70,633.73	78,039.72
3	74,747.63	72,691.27	77,148.08	74,747.63	79,548.53	72,691.27	80,097.00
4	76,805.16	74,747.63	79,205.61	76,805.16	81,606.07	74,747.63	82,154.29
5	78,862.68	76,805.16	81,263.14	78,862.68	83,662.42	76,805.16	84,211.58
6	80,920.23	78,862.68	83,319.50	80,920.23	85,719.97	78,862.68	86,268.86
7	82,977.75	80,920.23	85,377.03	82,977.75	87,777.50	80,920.23	88,326.15
8	85,034.11	82,977.75	87,434.56	85,034.11	89,835.04	82,977.75	90,383.44

  

ELEM PRIN.	JR. HIGH ASST. PRIN	JR. HIGH PRINCIPAL	HS ASST. PRIN.	HS PRINCIPAL	ATHL. ADMIN	BUS MGR	
STEP	1	2	3	4	5	6	7
205 DAYS	205 DAYS	210 DAYS	210 DAYS	215 DAYS	205 DAYS	229 DAYS	
0	1.0000	0.9800	1.0350	1.0350	1.0700	0.9800	1.0780
1	1.0300	1.0000	1.0650	1.0650	1.1000	1.0000	1.1080
2	1.0600	1.0300	1.0950	1.0950	1.1300	1.0300	1.1380
3	1.0900	1.0600	1.1250	1.1250	1.1600	1.0600	1.1680
4	1.1200	1.0900	1.1550	1.1550	1.1900	1.0900	1.1980
5	1.1500	1.1200	1.1850	1.1850	1.2200	1.1200	1.2280
6	1.1800	1.1500	1.2150	1.2150	1.2500	1.1500	1.2580
7	1.2100	1.1800	1.2450	1.2450	1.2800	1.1800	1.2880
8	1.2400	1.2100	1.2750	1.2750	1.3100	1.2100	1.3180

Principal Longevity increments - as of 11/20/01  
 LONGEVITY IS BASED ON TOTAL YEARS IN PUBLIC EDUCATION  
 15 TOTAL YEARS - 2% OF COLUMN BASE  
 20 TOTAL YEARS - 2% OF COLUMN BASE  
 25 TOTAL YEARS - 2% OF COLUMN BASE

**Classified position:**

**Food Service Director - increase equal to % given to UAW employees**

Details:

Base pay increased 1.25% (same as certificated employees)

Created a scale for business manager

Added a line for the classified supervisor position - Food Service Director

Increase for food service Director = 1.5%

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

**Exhibit B**

**Service Agreement between**

**Buckeye Local Schools and the Ashtabula County Technical & Career Center**

This agreement is entered into as of July 1, 2016 between the Ashtabula County Technical & Career Center (A-Tech) through the Adult Basic & Literacy Education (ABLE) Program and Buckeye Local Schools (the District).

The ABLE Program agrees to provide the following special services:

- 1.) Assign certified ESL instructor to begin the week of August 31, 2016.
- 2.) Provide written reports and recommendations for individual student(s) identified by the District.
- 3.) Provide individual and/or small group instruction to LEP student(s) at targeted schools as determined by the District on mutually agreed day(s)/times.
- 4.) Create and maintain pre/post LEP assessments, documented progress reports and individual portfolios for all LEP students identified by the District and enrolled in the program.
- 5.) Provide FINAL REPORT & RECOMMENDATIONS.
- 6.) Issue invoice(s) to the Buckeye Local Schools for services provided.

The Buckeye Local Schools agree to:

- 1.) Provide on-site ESL/LEP assessments to identified LEP student(s) during the 2016-2017 school year.
- 2.) Provide appropriate space for instructional sessions.
- 3.) Work in cooperation with ABLE/LEP staff to facilitate services.
- 4.) Pay for instructional services for the duration of the agreement as follows:

**ABLE/LEP Special Services**

- Instruction/Preparation \$170 for 7 hours/week
- Up to 35 weeks of instruction, records and wrap-up
- Maximum cost/instruction \$5,950.00
- Administrative costs \$500.00

**TOTAL COST: \$6,450.00 SY 2017**

This agreement may be amended upon mutual consent and/or terminated by either party submitting a 30-day written notice.

For the Ashtabula County Technical & For Buckeye Local Schools:  
Career Center:

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

## Exhibit C

**2305 East Aurora Rd. Twinsburg, Ohio 44087 p 330-998-6695 f 330-998-6794**

June 9, 2016  
Mr. Nick Orlando  
Buckeye Local Schools  
3436 Edgewood Drive  
Ashtabula, Ohio 44004

Re: Edgewood High School Boiler Replacement Project

Dear Mr. Orlando,

Bids were received on Friday, June 3, 2016 for the above referenced project. A tabulation of the bids is attached for your review.

There were (7) qualified contractors who attended the mandatory pre-bid meeting on May 19, 2016. The lowest and most responsible bid for the boiler replacement at Edgewood High School was submitted by Kendel Welding & Fabrication, Inc. We find them to be in compliance with the advertised technical specification and to be the responsible low bidder. They will be conducting all mechanical, electrical and plumbing work for the boiler replacement project. They will not be handling any asbestos abatement work required for the project (previously completed by the district). It is important to note that Kendel Welding & Fabrication successfully completed the boiler replacement project at Kingsville Elementary in 2013.

We, therefore, recommend awarding the contract to Kendel Welding & Fabrication, Inc. as follows:

Base Bid: Boiler Replacement at Edgewood High School \$215,600.00

Bid Alternate 1: Natural Gas Meter Installation \$2,690.00

Bid Alternate 2: Electric Power Meter Installation \$4,740.00

Total Project Cost: \$223,030.00

Kendel Welding & Fabrication, Inc.  
5110 Revere Avenue Northwest  
Massillon, Ohio 44647  
p: (330) 834-2429  
Sincerely,  
André T. Goosby  
Cleveland Market Manager  
Palmer Conservation Consulting

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

---

## Exhibit D

### **BUCKEYE LOCAL SCHOOLS Ashtabula, Ohio 44004**

2016 School Bus Bid Summary

Date Bids Received: Friday May 19, 2016 – 10:00 a.m.

Three Dealers responded to Bid Specifications in accordance with the legal advertisement.

Bids were for one bus, the summary is as follows: Company Name	Base Bid	Required Accessories	Total Bid
Rush Bus Centers (International)	\$76,153	\$8,609	\$84,762
Cardinal Bus Sales (Bluebird)	\$75,243	\$8,158	\$83,401
Myers Equipment Co. (Thomas/Freightliner)	\$74,886	\$7,286	\$82,172

# RECORD OF PROCEEDINGS

## Minutes of Buckeye Local Board of Education – Regular Meeting Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

	<b>Exhibit E</b>
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After reviewing all the proposals received, Nick Orlando and Michele Tullai recommend the Board enter into a 4 year lease agreement with MT Business to provide copiers for the period of 8/1/16 through 7/31/20

Blue Technology	MT Business-RICOH	RICOH - Bill Linnen	COMDOC/XEROX	DIGITAL OFFICE SOLUTIONS
0.00395 B/W copiers	0.0032 B/W copiers	0.0035 B/W copiers	0.0045 B/W copiers	0.005 B/W copiers
0.0385 Color copiers	0.033 Color copiers	0.040 Color copiers	0.045 Color copiers	0.050 Color copiers
0.02314 B/W printers	0.0032 B/W printers	0.0035 B/W printers	0.0045 B/W printers	0.005 B/W printers
0.0764 Color printers	0.033 Color printers	0.040 Color printers	0.045 Color printers	0.050 Color printers
Lease Cost per month	Lease Cost per month	Lease Cost per month		Lease Cost per month
\$ 2,895.00	\$ 2,197.00	\$ 2,372.00	N/A FLAT COST FOR BOTH	\$ 3,695.00
Service	Service	Service	Service	Service
\$ 1,799.00	\$ 1,379.00	\$ 1,520.00	N/A FLAT COST FOR BOTH	\$ 2,150.00
\$ 4,694.00 Per month	\$ 3,576.00 Per month	\$ 3,892.00 Per month	\$4,408 Per month	\$ 5,845.00 Per month

Currently paying \$5,086.40 per month for copiers

Adding some copiers, could increase copies made each year

Currently using less than the 4.8 million black and white allowance per year

currently using more than the 36,000 color allowance per year

Ricoh and MT Business are the lowest price

MT Business is \$3,600 less than Ricoh per year

MT Business is lower cost for extra copies than Ricoh

MT will supply RICOH copiers, which will make the change less cumbersome on employees

By choosing MT Business, the District will save \$1,500 per month over what we have been paying the past 4 years.

\$72,000 savings over the life of the contract (48 months)



# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

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## Exhibit I

The Buckeye Local School District is continuing to assess a Student Activity Fee for the purpose of reducing the cost to the General Fund of operating extracurricular activities.

### SCHEDULE OF FEES

Edgewood Sr. High Braden Jr. High

Athletics \$190 Athletics \$160

Band \$190

Soundsations \$190

Chorus \$50

### PAYMENT DEADLINES

All athletes are required to pay the Student Activity Fee prior to the first day of official practice/tryouts. Dates will vary for each sport. Coaches will be required to include the payment of fees in their pre-season checklist. Student athletes will not be permitted to participate in any practice session (including tryouts) before this fee is paid.

Cheerleaders will have the same deadline as their sport (i.e., football or basketball).

Band, Soundsations, and Chorus will be required to pay the Student Activity Fee prior to being issued a performance uniform/costume.

High School Athletics - Official Start Dates for 2016-17

FALL

WINTER

SPRING

Cheerleading - 8/1

Basketball - 10/23 (girls)

Baseball - 2/22

Cross Country - 8/1

Basketball - 10/30 (boys)

Boys Tennis - 3/7

Football - 8/1

Cheerleading – 10/30

Softball - 2/22

Girls Tennis - 8/1

Wrestling - 11/9

Track - 3/7

Golf - 8/1

Swimming - 11/9

Soccer - 8/1

Volleyball - 8/1

-more-

### STUDENT ACTIVITY FEE

2016-17 School Year

### PAYMENT OF FEES - Guidelines and Procedures

Parents and students are advised that payment of fees does not automatically insure playing/participation time. This advisory particularly applies to athletics.

All payments will be made in the TREASURER'S OFFICE, either in person, by mail or online through the Buckeye Local Schools website [www.buckeyeschools.info](http://www.buckeyeschools.info) .

# RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Regular Meeting  
Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

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- Checks should be made payable to the Buckeye Local Schools.
- Credit card payments will be accepted only through the district website.

### RETURN CHECK POLICY

All returned checks will be submitted to eCollect and your account will be debited electronically for the face amount plus all applicable fees.

### REFUNDING FEES - Guidelines and Procedures

If a student is cut from a sport or quits prior to the first contest or performance (music), the district will refund the full amount of the Student Activity Fee.

If a student quits an activity after the first contest or performance (music), is removed from the activity for disciplinary reasons or becomes academically ineligible after the first contest, there will be no refund.

If a student moves out of the district before the midpoint of the season, there will be a 50% refund unless the student has been involved in a previous extracurricular activity that year. If a student moves out of the district after the midpoint of the season, there will be no refund.

If a student experiences a season ending injury before the midpoint of the season, there will be a 50% refund if the student is not involved in any other extracurricular activity during the school year. If a student receives a season ending injury after the midpoint of the season, there will be no refund.

All refund requests must be made in writing to the Treasurer's Office.

# RECORD OF PROCEEDINGS

## Minutes of Buckeye Local Board of Education – Regular Meeting Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

Exhibit T-1 final

Buckeye Local Schools Permanent Fund Measure - final		
FUND NAME	FUND	FY2015/2016
<b>General Fund</b>	<b>001</b>	\$ 17,450,000.00
<b>Special Revenue Class</b>		
Principals' Support	018	\$ 58,828.85
Special Grant	019	\$ 11,309.56
District Managed Activities	300	\$ 208,465.66
Teacher development	416	\$ 1,531.46
Gifted Ed	431	\$ 348.12
OECN Network Connectivity	451	\$ 7,200.00
Misc. State Grants	499	\$ 466.90
Title I	572	\$ 487,994.95
Title II-A Teacher Quality	590	\$ 139,137.21
Misc. Federal Grants	599	\$ 2,650.00
<b>TOTAL SPECIAL REVENUE</b>		
<b>Capital Project Fund Class</b>		
Permanent Improvement	003	\$ 504,457.00
Capital Projects	070	\$ 264,601.99
<b>Proprietary Fund Class</b>		
Food Service(Enterprise)	006	\$ 644,010.56
Uniform Supplies(Enterprise)	009	\$ 79,181.79
Expendable Trust	007	\$ 25,296.96
<b>Fiduciary Fund Types</b>		
District Agency(Agency)	022	\$ 462,377.48
Student Managed Activities(Agency)	200	\$ 58,142.84
Investment Trust Fund(Non expendable trust)	008	\$ 3,500.00

TOTAL APPROPRIATIONS -  
ALL FUNDS

\$	<b>20,409,501.33</b>
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# RECORD OF PROCEEDINGS

## Minutes of Buckeye Local Board of Education – Regular Meeting Held June 21, 2016 – 6:30 P.M. – Board Room – Braden Jr. High

Exhibit T-2

Permanent Fund Measure - first			
Fiscal Year 2016-2017			
<b>General Fund</b>	<b>001</b>	\$	17,600,000.00 Based on 5 year forecast
<b>Special Revenue Class</b>			
Principals' Support	018	\$	25,000.00
Special Grant	019	\$	15,000.00
District Managed Activities	300	\$	145,000.00
Teacher development	416	\$	1,531.46
Gifted Ed	431	\$	348.12
OECN Network Connectivity	451	\$	7,200.00
Misc. State Grants	499	\$	15,000.00
Title I	572	\$	470,000.00
Title II-A Teacher Quality	590	\$	120,000.00
Misc. Federal Grants	599	\$	5,000.00
<b>TOTAL SPECIAL REVENUE</b>			
<b>Capital Project Fund Class</b>			
Permanent Improvement	003	\$	420,000.00
Capital Projects	070	\$	248,807.05
<b>Proprietary Fund Class</b>			
Food Service (Enterprise)	006	\$	650,000.00
Uniform Supplies (Enterprise)	009	\$	25,000.00
Expendable Trust	007	\$	8,000.00
<b>Fiduciary Fund Types</b>			
District Agency (Agency)	022	\$	462,377.48
Student Managed Activities (Agency)	200	\$	40,000.00
Investment Trust Fund(Non Expendable Trust)	008	\$	4,000.00
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>		<b>\$</b>	<b>20,262,264.11</b>